

# St Matthews Big Local (Leicester)

Registered Charity no 1166668

## Annual Report and Accounts

For the period 1 September 2020 to 31 August 2021



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**Trustees' Annual Report  
for the period  
1 September 2020 to 31 August 2021  
Charity registration number: 1166668**

**Objectives**

To promote the benefit of the inhabitants of the community of St Matthews Estate, Leicester without distinction of gender, sexual orientation, race or politics, religion or other opinions, by associating together with the said inhabitants, and the statutory authorities, voluntary and other organisations in a common effort to improve facilities and service provision in the interest of social welfare, community cohesion and improving conditions and life chances for local residents including by the provision of a community facility.

**Activities**

The priorities are to make St Matthews a place:

- which is cleaner and greener
- where everyone is appreciated, valued and respected
- where everyone can reach their potential and local businesses flourish
- where everyone feels safe and secure
- where we can celebrate diversity, talent and creativity

Details of the activities, projects and services in relation to our purposes and priorities can be found in more detail in the Big Local plans which can be found here:

<https://www.stmatthewsbiglocal.com/documents-policies>

**Public Benefit**

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

**Policy on Grant Making**

Grants are administered by the Leicestershire and Rutland Community Foundation. Grants of up to £500 are available to residents of St Matthew's and up to £1,000 for organisations to run activities for residents. The total annual grant funding to help deliver our vision is £10,000. All activities must be open to all communities on the Estate and must be advertised.

A wide selection of grants has been awarded to both local residents and voluntary organisations which all help to provide positive activities locally and help us to deliver our Vision. More information about our grants programme can be seen here:

<https://www.stmatthewsbiglocal.com/grants>

**The Main Achievements of the Charity**

St Matthews Big Local (Leicester) continues to make a real difference to people's lives. It has given people new skills and opportunities. We continue to deliver on our Big Local Plan priorities, and we have been successful in securing significant additional funding for staffing and additional activities above and beyond the plan.

## Review of the Past Year

St Matthews Big Local (Leicester) (SMBLL) continues to impact people's lives in very positive ways by creating opportunities for local people to acquire and develop new skills as well as to improve and strengthen existing ones. The priorities identified within our Big Local Plan have been our focus.

During this reporting year we continued to be impacted by the Covid pandemic. It was during the late spring that the charity started to emerge from providing an emergency food bank provision to start to plan and deliver aspects of our Big Local plan.

Our Multi Use Games Area (MUGA) reopened, and our normal sports offering was re-established quickly. Rental income returned and *Bounce Back* grants from Samworth Brothers, Hastings Direct and the Cruyff Foundation enabled us to increase our delivery particularly at weekends.

During the year the emergency food bank offering was accessed on over 18,000 occasions. The provision was changed during the year as the situation started to improve and people were able to return to work. People began to access our emergency food provision based on need. We continue to offer a subsidised FareShare delivery every two weeks to everyone in the community.

The food provision was a lifeline for many who had lost their jobs, been put on furlough or on zero-hours contracts with hours being reduced to a minimum.

The charity remained open for the duration of Covid when many other local statutory and voluntary agencies closed. This was well received by our community, and they were reassured of our presence at their hour of greatest need.

We continued to work with the Community Advice and Law Service that was funded by the National Emergency Trust and then Hasting Direct. During this time 76 clients were seen. Some of the work took several visits to establish facts and complete paperwork and appeals. Three of the successful cases resulted in back pay from the Department of Work and Pensions of £4,307 with an annual increased income of £20,607.

We were pleased to be awarded funding by the Department of Education via Leicester City Council to provide a Holiday Activities and Food Programme (HAF) in Easter and the school summer holidays. This was to provide food and activities to children who would normally have received free school meals.

We were successful in gaining several grants from various organisations. Additionally, our skills and ability in seeking, identifying and acquiring additional funding for staffing and extra activities above and beyond the Local Plan, remain a success as outlined below:

UK Cycling (3 times)	Dr Bike Events
Samworth Brothers	Bounce Back Grant
National Emergency Trust	Additional Foodbank Jan - March 2021
Emergency Food Partnership	Laptop and Core costs
Sport England Grant Extension	Workforce Diversity Grant Extension
Leicestershire Freemasons	Foodbank
Tudor Trust	Staff / Trustee / Volunteer Welfare
LCC / Reaching people	Easter Holiday Food Programme
Football Foundation	Return to football
Arnold Clark Community Fund	Sports and Fitness Sessions
LCC - Active through Football	Sports

Hastings Direct	Sport Project for 10 weeks x 6 hours
LCC/Reaching People	Summer - Holiday Activity Food
Neighbourly / The Virgin Media	Summer Litter Pick / BBQ and Sports Day
Cruyff Foundation	Weekend Sports Delivery
Various other small donations – via donation tins, sponsorship, food etc.	

We have continued to support a range of regular ongoing activities including financial support for a credit union, a youth panel, access to training via LASALS, the food bank and an Elders' Lunch Club and a very successful Women's Community Café which puts on a range of activities, events, and trips.

Our Multi Use Games Area continues to be a huge asset to the community. It is used by hundreds of people each week. Many groups and individuals use the facility to deliver sports. We have learnt that the facility is at its best when structured coached sports are delivered which is why, in February 2020, St Matthews Big Local employed its own qualified and experienced sports coaches.

The sport coach posts were initially funded by Sport England Workforce Diversity Project. This was delivered between February 2020 and February 2021. Funding was extended for a further 6 months until August 2021.

This additional 6 months of funding allowed us to continue to deliver female and male sport and physical activity sessions throughout the week to provide opportunities for the community to become active after a period of inactivity and isolation.

13 male and female volunteers were identified and supported onto a volunteer pathway where they gained nationally recognised qualifications including the FA Playmaker Award, Safeguarding Children and Young People, First Aid, Mental Health Awareness in Sports. 4 volunteers went on to gain employment with St Matthews Big Local as sports coaches.

In the Summer, SMBL delivered the HAF programme. We provided 4 weeks of sports activities, including football, tennis, basketball, cricket for 50 young people who are on free school meals (FSM). All young people on the programme were also provided with a daily nutritious meal.

We received funding from Hastings Direct to deliver additional engagement activities on Saturdays between 2 and 6pm. These sessions were delivered to young people aged between 7 and 21.

We received funding from the Cruyff Foundation's *Bounce Back fund* to deliver activities to re-engage the community in physical activities after the Covid Lockdown. These sessions were delivered on Saturdays between 2 and 6pm to young people aged between 7 and 21.

- 10 football tournaments have taken place throughout the year to engage the community and bring young people together from diverse backgrounds, this has been particularly important as knife crime and anti-social behaviour has increased, and the threat of youth violence has affected the young people in the community.
- 601 participants have attended St Matthews Big Local sports activities.
- Over 200 young people have participated in the tournaments.
- 19 volunteers were supported to gain qualifications and practical work experience.
- 4 young people were employed and are now employed by the Charity after completing a volunteer pathway.

Our grants programme continued to be less successful than we hoped, and though it has encouraged organisations and individuals to deliver projects that benefit the community, we have decided not to continue with it going forward after the current funding has been used.

Due to Covid, this year has seen a reduction in the number of additional activities and events we have been able to deliver to achieve our Big Local Plan priorities and objectives. Since March 2020 we have provided weekly meals and telephone support, an extended food bank, a free community food table and fridge several times a week as well as school holiday breakfast grab bags.

Other activities during the September 2020 to August 2021 period included:

- LCFC Community Trust – programme of sports activities
- Half Term Holiday Fun and Food
- First Aid training
- Community cinema
- Kids Christmas hampers
- English classes
- Women's café
- Clean up days
- Safe and secure cycle events

Across all our activities from September 2020 to August 2021 we have reached in total nearly 6000 residents, supported by nearly 90 volunteers, 11 part-time staff and an active Board of Trustees.

### **Contribution Made by Volunteers**

Due to the global pandemic and high rates of infections in the area, our keen volunteers were not able to participate in many volunteering opportunities. However, they were kept supported via regular telephone contact to determine their health and wellbeing.

Volunteering continues to be an integral part of the Charity's work. The volunteer Board of Trustees remain central to offering strategic vision and direction to the Charity. The additional challenges presented by the Covid pandemic meant that they had to adapt their style of working to meet more frequently via online forums.

Additionally, there has been ongoing voluntary input from the local Police and Police Community Support Officers, as well as residents who willingly give their time to supporting and offering practical help with various activities and events. For the period September 2020 to August 2021, the charity's bank of local volunteers contributed over 1040 hours of voluntary time to assist with various projects and activities.

Volunteers have also been instrumental in helping to service the Charity's Emergency Food Bank which offers support to families in need, several of whom are Universal Credit claimants. The various agencies operating in St Matthews are also able to gain 24/7 access to the facility to assist families and individuals in crisis.

Between September 2020 and August 2021 two Youth Forum meetings were held. These meetings were supported by four dedicated volunteers. The Youth Forum is designed to engage and empower young people (9-17 years) who reside on the St Matthews estate to take an active role in making decisions,

developing projects/programmes and initiatives that are deemed to improve their quality of life and the lives of other residents. Due to the global pandemic, coupled with local restrictions, youth forum meetings and activities had to be suspended.

The Charity's Food Holiday Activities and Food (HAF) Programmes from September 2020 to August 2021 have been a tremendous success, made possible with the involvement, help and support from our bank of volunteers who worked tirelessly with the Charity and partner agencies in providing hot meals, brunches and food parcels for children on St Matthews estate. Additionally, volunteer support enabled the Charity to continue its extended food provision throughout the various 'lockdowns' which the City of Leicester experienced over the period of the global pandemic.

One Estate Clean-up/Improvement Day was held during the period September 2020 and August 2021. A total of seven agencies supported this event by involving 18 members of their staff team on a voluntary basis. Support was also received from residents.

St Matthew's collaborative working with other agencies supported by volunteers, during September 2020 resulted in the hosting of a music workshop with the Philharmonia Orchestra and an animation workshop with the Phoenix Arts Centre. Both events were held at St Matthews House and were well attended by residents (children and adults).

Safe cycling and repair events held during the period September 2020 to August 2021 were supported by residents including young people. At least two volunteers supported both events. The first event was oversubscribed in terms of attendance whilst the second event had a poor turnout due to inclement weather.

Christmas activity for 2020 was celebrated in a 'Covid safe way' whereby volunteers (dressed in festive costumes) delivered gifts door-to-door to families whilst observing social distancing protocols.

## **Financial Review**

### **Review of the charity's financial position at the end of the period**

At the end of the year the Charity's unrestricted cash funds had decreased by £8,793.

### **Reserves**

The Charity wishes to hold six months general expenses and one month of staff costs in unrestricted funds. It is felt that this level of reserves is necessary because it can often take many months for grant applications to be processed. The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (free reserves) held by the charity should be between 3 and 6 months of resources expended, which equates to £12,000 to £15,000 in general funds. At this time the Trustees feel that they would be able to continue current activities of the charity in the event of a significant drop in funding.

### **Sources of Funding**

Currently, the main source of income for the Charity is The Big Local which has £1,000,000 to be used over 10 years to benefit the residents of St Matthews Estate. Expenditure is governed by the Local Plan which has been written and revised after extensive consultation with residents. The final Big Local Plan

covering the last 4 years of the Big Local project has been approved by Local Trust. There is an estimated £430,000 of funding available.

We are grateful for continued funding from The Samworth Brothers Sports Opportunity Fund for the ongoing maintenance of the St Matthews Multi Use Games Area (MUGA).

We continue to receive ongoing customer donations from Applegreen Petrol Station, which we are grateful to receive.

Over the past year we continue to develop new relationships with local businesses to support our work. The management of the Prana Café in Leicester have been very supportive, providing Christmas gifts, fruit for the Holiday Activities and Food Programme and free meal vouchers to families on free school meals.

The Tudor Trust, in addition to supporting Staff Salaries, made a generous grant donation to the organisation recognising the impact that Covid has had on the charity. The funding was used to bring the staff together at some social events which encouraged positive team building and the chance to relax a little after a challenging year.

The worldwide coronavirus pandemic was particularly difficult for our community, not least due to the low income and zero hours contracts but also due to the fact that Leicester has been in some form of perpetual lockdown for nearly a year. We have been particularly grateful to have received financial and in-kind support from many organisations, allowing us to adapt our workplace to be Covid secure and to provide over 17,000 meals and a welfare and benefits advice service to our community at the time of their greatest need.

**We would like to thank:**

UK Cycling, Samworth Brothers, Leicester and Rutland Community Foundations, Sport England, Leicester and Rutland Freemasons, Tudor Trust, Leicester City Council, Football Foundation, Arnold Clark Community Fund, Hastings Direct, Neighbourly, Cruyff Foundation and all other donations, sponsors, food suppliers.

We have continued to receive funding from Tudor Trust for a grant continuation towards staffing costs and also a grant to help make our premises Covid secure.

The full list of funders can be found on page 2.

**Structure, Governance and Management**

St Matthews Big Local (Leicester) is a charitable incorporated organisation.

The charity is operated under the rules of its CIO Foundation Constitution registered 21st April 2016.

See <https://www.stmatthewsbiglocal.com>

**Appointment of Charity Trustees**

Trustees must be either residents or workers on St Matthews Estate. They are trustees in their own right and do not represent any bodies with which they may be associated. The majority of Trustees must be residents.

Trustees are normally elected by members of the Charity at the AGM but may be appointed by the Trustees in which case they need to be elected by the members at the following AGM.

Each year, one third of the Trustees must stand down but they may be re-elected at the AGM. The minimum number of Trustees is 8 and the maximum is



17. The maximum continuous period of office is three terms, after which there must be a break of at least one year.

### Reference and Administrative Details

Charity name: St Matthews Big Local (Leicester)  
Registered charity number: 1166668  
Address: St Matthews House, 25 Kamloops Crescent, Leicester LE1 2HX

### Names of the Charity Trustees

Lee Nicholls (Chairperson) (appointed April 2016)  
Mokhtar Elareshi (appointed March 2017)  
Mrs Carol Allan (Treasurer) (appointed April 2016)  
Christine James (appointed April 2016)  
Karen Reed (appointed November 2018)  
Aysha Karolia (appointed November 2018)  
Amina Gharda (appointed April 2019)  
Ali Adnan (appointed October 2019)  
Naima Ahmed (appointed Oct 2020, resigned January 2022)  
Uneiza Ravat (appointed Oct 2020)  
Sarah Whitmore (appointed Oct 2020)  
Zackaria Ahmed (appointed Oct 2021)

### Declarations

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's Trustees

Signature(s).....

Full name(s) LEE NICHOLLS

Position (e.g. Secretary, Chair, etc) CHAIR

Date 4/2/2022

## Independent Examiner's Report

to the Trustees of St Matthews Big Local (Leicester)

I report to the trustees on my examination of the accounts of St Matthews Big Local (Leicester) (the charity) for the year ended 31<sup>st</sup> August 2021.

Respective responsibilities of trustees and examiner

As the trustees of the charity, you are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Act")

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that in any material respect:

the accounting records were not kept in accordance with section 130 of the Act;  
or

the accounts do not accord with those records;  
or

The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed



Date 10/02/2022

John O'Brien MSc, FCCA, FCIE

Employee of Community Accounting Plus  
Units 1 & 2, North West  
41 Talbot Street  
Nottingham NG1 5GL

**St Matthews Big Local**  
**Registered Charity no 1166668**  
**Annual accounts for the period 1 September 2020 to 31 August 2021**

**Statement of Financial Activities**

	Note	Unrestricted Funds	Restricted Funds	Designated Funds	Total Funds	Prior Year funds
<b>Incoming Resources</b>						
Donations and legacies	3	6,762	190		6,952	10,116
Charitable activities	3	5,895	175,759		181,654	215,489
Bank Interest	3	24			24	617
Other	3			8,278	8,278	7,432
<b>Total</b>		<b>12,681</b>	<b>175,949</b>	<b>8,278</b>	<b>196,908</b>	<b>233,654</b>
<b>Resources expended</b>						
<b>Expenditure on:</b>						
Charitable activities	5	3,890	105,733		109,623	77,045
Running costs	6	28,323	60,161	3,022	91,506	87,515
Governance	7	2,234	1,265		3,499	5,275
<b>Total</b>		<b>34,447</b>	<b>167,159</b>	<b>3,022</b>	<b>204,628</b>	<b>169,835</b>
<b>Net income/(expenditure)</b>		<b>(21,766)</b>	<b>8,790</b>	<b>5,256</b>	<b>(7,720)</b>	<b>63,819</b>
<b>Extraordinary items</b>						
<b>Transfers between funds</b>	13	12,973	(15,979)	3,006		
<b>Other recognised gains/(losses):</b>						
Other gains/(losses)						
<b>Net movement in funds</b>		<b>(8,793)</b>	<b>(7,189)</b>	<b>8,262</b>	<b>(7,720)</b>	<b>63,819</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward	13	279,369	200,442	13,854	493,665	429,846
<b>Total funds carried forward</b>		<b>270,576</b>	<b>193,253</b>	<b>22,116</b>	<b>485,945</b>	<b>493,665</b>

**St Matthews Big Local**  
**Registered Charity no 1166668**  
**Annual accounts for the period 1 September 2020 to 31 August 2021**


**Balance Sheet as at 31 August 2021**

		Unrestricted funds	Restricted funds	Designated funds	Total this year	Prior year
	Note	£	£	£	£	£
<b>Fixed assets</b>						
Tangible assets	11	226,885			226,885	243,023
Investments						
<b>Total fixed assets</b>		<b>226,885</b>			<b>226,885</b>	<b>243,023</b>
<b>Current assets</b>						
Cash at bank and in hand	12	45,303	193,252	22,116	260,671	297,944
<b>Total current assets</b>		<b>45,303</b>	<b>193,252</b>	<b>22,116</b>	<b>260,671</b>	<b>297,944</b>
<b>Creditors</b>	10	(1,611)			(1,611)	(47,302)
<b>Net current assets/(liabilities)</b>		<b>43,692</b>	<b>193,252</b>	<b>22,116</b>	<b>259,060</b>	<b>250,642</b>
<b>Total assets less current liabilities</b>		<b>270,577</b>	<b>193,252</b>	<b>22,116</b>	<b>485,945</b>	<b>493,665</b>
<b>Total net assets or liabilities</b>		<b>270,577</b>	<b>193,252</b>	<b>22,116</b>	<b>485,945</b>	<b>493,665</b>
<b>Funds of the Charity</b>						
Restricted income funds			193,253		193,253	200,442
Designated funds				22,116	22,116	13,854
Unrestricted funds		270,576			270,576	279,369
<b>Total funds</b>		<b>270,576</b>	<b>193,253</b>	<b>22,116</b>	<b>485,945</b>	<b>493,665</b>

Signed by one trustee on behalf of  
all the trustees

Print name

Date

  
 \_\_\_\_\_  
 LEE NICHOLAS  
 \_\_\_\_\_  
 4.2.2022  
 \_\_\_\_\_

## **Notes to the Accounts**

**Note 1: Basis of preparation.** The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements

### **1.1 Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

**1.2 Going concern** - The Charity is a going concern.

## **Note 2: Accounting policies**

**2.1 Income:** This standard list of accounting policies has been applied by the charity

**Recognition of income:** These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Offsetting: There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

**Grants and donations:** Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

**Legacies:** Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

**Tax reclaims on donations and gifts:** Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

**Contractual income and performance related grants:** This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

**Government grants:** The charity has received the following government grants in the reporting period.

	This year £	Prior year £
Coronavirus Job Retention scheme	4,895	8,843
Coronavirus Community Support Fund		20,000
	<b>4,895</b>	<b>28,843</b>

**Donated goods:** Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so. Goods donated for on-going use by the charity are included in the SoFA as incoming resources when receivable.

**Gifts in kind:** for use by the charity are included in the SoFA as income from donations when receivable.

**Donated services and facilities:** Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably. Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.

**Volunteer help:** The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Income from interest, royalties and dividends:** This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

**Settlement of insurance claims:** Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP) and are included as an item of other income in the SoFA.

## 2.3 Expenditure and liabilities

**Liability recognition:** Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

**Support costs:** The charity has incurred expenditure on support costs.

**Governance and support costs:** Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. Support costs include central functions and have either been charged directly to funds or allocated to activity cost categories on a basis consistent with the use of resources.

**Grants with performance conditions:** Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

**Grants payable without performance conditions:** Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

**Pensions and other post retirement obligations:** The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

**Redundancy cost:** The charity made no redundancy payments during the reporting period.

**Creditors:** The charity has creditors which are measured at settlement amounts less any trade discounts.

**Basic financial instruments:** The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS 102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS 102 SORP.

## 2.4 Assets

**Tangible fixed assets for use by charity:** These are capitalised if they can be used for more than one year, and cost at least £800. They are valued at cost.

**The depreciation rates** are 20% for fixtures and fittings, equipment and property improvements, 33.3% for electronic equipment and 4% on the MUGA measured on a straight line basis.

### Note 3 Analysis of income

	Unrestricted funds	Restricted funds	Designated funds	Total funds	Prior year
	£	£	£	£	£
<b>Donations and legacies:</b>					
Donations and gifts	5,222	190		5,412	9,376
Gift Aid					340
Donated Goods and Services	1,540			1,540	400
<b>Total</b>	<b>6,762</b>	<b>190</b>		<b>6,952</b>	<b>10,116</b>
<b>Charitable activities:</b>					
Charitable activities					590
Grants	5,895	175,759		181,654	214,899
<b>Total</b>	<b>5,895</b>	<b>175,759</b>		<b>181,654</b>	<b>215,489</b>
<b>Other trading activities:</b>					
Room lets					2,613
MUGA hire			8,278	8,278	4,819
<b>Total</b>			<b>8,278</b>	<b>8,278</b>	<b>7,432</b>
<b>Bank Interest</b>					
CCLA Deposit Account	24			24	617
<b>TOTAL INCOME</b>	<b>12,681</b>	<b>175,949</b>	<b>8,278</b>	<b>196,908</b>	<b>233,654</b>

<b>Note 4 Donated goods, facilities and services</b>	<b>Last year</b>	<b>Prior year</b>
	<b>£</b>	<b>£</b>
DMU - Christmas hamper	190	
RDD Ltd - Sanitising stations	600	
Britannia Bakery - Cakes & bread	50	
Prana Café - Toys & food gifts	700	
Samworth Bros - Sandwiches		100
Creative Triangles - Goods for distrib'n		300
	<b>1,540</b>	<b>400</b>

Donated goods and services are recognised when they can be quantified.

All of the Board members are volunteers and their work, together with other volunteers is invaluable in running St Matthews Big Local.

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Designated funds</b>	<b>Total funds</b>	<b>Prior year</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Note 5 Expenditure on charitable activities</b>					
<b>Direct expenditure on activities</b>					
Big Local		10,689		10,689	13,062
Cycling 2020		6,000		6,000	
Easter HAF Programme 2021		6,300		6,300	
Freemasons		603		603	
Hastings Direct		4,305		4,305	985
Holiday Hunger 2019		1,014		1,014	846
Leicester City Council - Covid 20					1,325
LLRCF 3RD GRANT		4,440		4,440	
Martin Lewis MS - Covid 19					3,646
National Emergency Trust 2nd Grant		7,041		7,041	3,655
National Lottery Community Fund		3,369		3,369	1,192
National Lottery Food Bank / Holiday Co-ordinator		160		160	5,165
Neighbourly Grants		614		614	
Other	953			953	4,962
Samworth Bounce Back Grant		727		727	
Samworth Muga Maintenance		70		70	
Sport England 2020		1,562		1,562	
Summer HAF Programme 2021		7,363		7,363	
Tudor Trust Staff Welfare /Covid 19		2,000		2,000	497
Publicity		1,658		1,658	2,993
Staff	2,937	47,818		50,755	38,717
<b>Total</b>	<b>3,890</b>	<b>105,733</b>		<b>109,623</b>	<b>77,045</b>

#### **Note 6 Running Costs**

Office expenses	1,698	3,904	5,602	5,321
Travel	17	65	82	150
Depreciation	16,138		16,138	16,136
Equipment	1,615	4,435	6,050	6,971
Building running costs	4,143	3,039	7,182	7,072
Repairs & maintenance	2,754	730	3,484	2,125



MUGA maintenance		5,083	3,022	8,105	8,134
Staff	1,958	42,611		44,569	41,570
Training		294		294	36
<b>Total expenditure on running costs</b>	<b>28,323</b>	<b>60,161</b>	<b>3,022</b>	<b>91,506</b>	<b>87,515</b>

#### Note 7 Governance

Administration	976	1,265		2,241	3,266
Fees	580			580	1,331
Independent Examination	678			678	678
<b>Total expenditure on governance</b>	<b>2,234</b>	<b>1,265</b>		<b>3,499</b>	<b>5,275</b>

<b>34,447</b>	<b>167,159</b>	<b>3,022</b>	<b>204,628</b>	<b>169,835</b>
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#### Note 8 Support Costs

When appropriate, support costs will be allocated by time for activities and by hours for staff.

#### Note 9 Paid employees

	Unrestricted funds	Restricted funds	Designated funds	Total funds	Prior year
	£	£	£	£	£
Wages and salaries	4,652	87,421		92,073	77,964
Social security costs	119	1,093		1,212	904
Other pension costs (2 employees)	124	1,915		2,039	1,419
<b>Total</b>	<b>4,895</b>	<b>90,429</b>		<b>95,324</b>	<b>80,287</b>

The average monthly number of full time equivalent employees was 3 (3.5 in the prior year)

No employee received remuneration and benefits greater than £60,000

#### Note 10 Creditors and accruals

	This year	Prior year
	£	£
Big Local underspend (repaid Oct '20)		44,728
Sundry creditors	933	1,896
Fee for Independent Examination	678	678
<b>Total</b>	<b>1,611</b>	<b>47,302</b>

#### Note 11 Tangible fixed assets

##### Cost or valuation

	Property & improve'ts	Fixtures & equipment	Total
Balance bt. forward	283,028	6,937	289,965
Additions			
Balance cd. forward	<b>283,028</b>	<b>6,937</b>	<b>289,965</b>

##### Depreciation

Balance bt. forward	43,106	3,836	46,942
Charge for the year	14,749	1,389	16,138
Balance cd forward	<b>57,855</b>	<b>5,225</b>	<b>63,080</b>

<b>Net book value at 31 August 2021</b>	<b>225,173</b>	<b>1,712</b>	<b>226,885</b>
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<b>Net book value at 31 August 2020</b>		<b>239,922</b>	<b>3,101</b>	<b>243,023</b>	
				<b>This year</b>	<b>Prior year</b>
				<b>£</b>	<b>£</b>
<b>Note 12 Cash at bank &amp; in hand</b>					
Short term deposits				157,168	171,542
Cash at bank and on hand				103,503	126,402
<b>Total</b>				<b>260,671</b>	<b>297,944</b>
<b>Note 13 Funds</b>		<b>Balance b/d</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>
<b>Fund name &amp; purpose</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted</b>					<b>Balance c/f</b>
General		279,369	12,681	(34,447)	12,973
<b>Unrestricted</b>					
Designated - MUGA future		13,854	8,278	(3,022)	3,006
<b>Restricted</b>					
Big Local - delivery of the Local Plan			94,383	(54,658)	(9,341)
Action Homeless Grant			1,330	(1,330)	
Cruyff Foundation - Summer Play			1,000		
Cycling 2020			7,420	(6,270)	(1,150)
Cycle Safety		600			
Easter HAF Programme 2021			7,000	(7,000)	
Football Foundation			500		
Freemasons			3,600	(1,600)	
Hastings Direct		4,305		(4,305)	
Hastings Direct Sports Grant			2,400		(600)
Holiday Hunger 2019		1,184		(1,014)	
LCC Bike Hire Scheme		5,000			
Leicester Hospital Charities			440	(144)	(296)
LLRCF 3RD GRANT			5,100	(5,100)	
MUGA Future Provision		102,425			4,510
National Emergency Trust 2nd Grant		7,743		(7,743)	
National Lottery Community Fund		3,633		(3,633)	
Nat Lot Food Bank / Holiday Co-ord		3,476		(3,476)	
Neighbourly Grants		400	1,000	(1,400)	
Parks Day		1,184			
PCC GRANT 2020		2,000			
Samworth Bounce Back Grant			2,000	(1,462)	
Samworth Muga Maintenance		11,776		(7,266)	(4,510)
Sport England 2020		23,525	14,456	(31,428)	(3,332)
Summer HAF Programme 2021			14,820	(12,238)	(960)
Tudor Trust		32,109	18,500	(14,310)	
Tudor Trust Covid		1,082		(782)	(300)
Tudor Trust Staff Welfare Grant			2,000	(2,000)	
<b>Total restricted funds</b>		<b>200,442</b>	<b>175,949</b>	<b>(167,159)</b>	<b>(15,979)</b>
					<b>193,253</b>

Total funds	493,665	196,908	(204,628)	485,945
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Transfers between funds	Reason for transfer	Amount £
Big Local to General	Fee for being Local trusted organisation	7,500
Big Local to General	Underspend of 5% running costs provided	1,241
Big Local to General	Independent Examination fee	600
Cycling 2020 to MUGA Des	Use of facilities including MUGA	1,150
Hastings Direct Sports to MUGA Des	Use of facilities including MUGA	600
Leicester Hospital Char to MUGA Des	Use of facilities including MUGA	296
Samworth MUGA to MUGA Future	Historic transfer of provision	4,510
Sport England 2020 to General	Contribution to overheads	3,332
Summer HAF Prog to MUGA Des	Use of facilities including MUGA	960
Tudor Trust Covid to General	Contribution to rent	300

#### Designated funds

Income from the MUGA is transferred to a designated fund to be used in MUGA running costs in the future.

#### Note 14 Transactions with trustees and related parties

##### Trustee remuneration and benefits

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity

Trustees' expenses	This year £	Prior year £
Travel	82	69
<b>Total</b>	<b>82</b>	<b>69</b>

Number of trustees reimbursed for expenses or who had expenses paid by the charity

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##### Transactions with related parties

There have been no related party transactions in the reporting period